**Terms of Reference (ToR)**

Title: Youth Camp & Documentary Film Project - Coordination Expert

Project: Engage H2O – Advancing the Green Agenda in Uzbekistan through Public Private Dialogue

Position Type: Short-Term Expert (45 days)

Location\*: Uzbekistan – Fergana Valley, Naryn River, Karakalpakstan; coordination from Tashkent and field locations

Period of Assignment: July 15 – August 30, 2025

**1. Background**

The Engage H2O project aims to empower communities and civil society organisations (CSOs) to actively participate in sustainable water management through capacity building and media production. As part of this effort, two youth camps will be organised, focusing on environmental storytelling and participatory film-making, culminating in a documentary film capturing local voices and experiences on water issues across Uzbekistan

These ToR outline the responsibilities and qualifications for an expert to design and coordinate the implementation of two youth camps and lead the scripting and filming process of the documentary "Engage H2O".

**2. Objectives of the Assignment**

- Design and implement two youth camps with thematic focus on water sources (Naryn River & Sary Chelek) and water consequences (Aral wetlands/Karakalpakstan).

- Draft the script for the documentary film integrating youth contributions and expert interviews.

- Oversee and coordinate the full filming process of the documentary.

**3. Scope of Work and Tasks**

**A. Youth Camps (Design & Implementation)**

Develop the concept, curriculum, and detailed programme for two youth camps:

 - Camp 1: Naryn River & Sary Chelek (Aug 01–08, 2025)

 - Camp 2: Karakalpakstan & Aral Wetlands (Aug 15–23, 2025)

 - Note: Dates for both camps are preliminary and may be subject to minor changes depending on local conditions and coordination.

Coordinate logistical preparations (site, transportation, accommodation, safety, permissions).

Select participants in collaboration with project partners and concours evaluation.

Facilitate expert involvement (filmmakers, ecologists, IT professionals).

Ensure integration of inclusive practices, accessibility, and gender balance.

**B. Documentary Script & Concept**

Draft and finalise the documentary script (approx. 30 minutes).

Include thematic elements: water scarcity, local perceptions, environmental justice.

Integrate youth voices, community narratives, and expert insights.

**C. Filming Coordination**

Develop and oversee the filming plan (August 1–28), including field shoots in Naryn River & Sary Chelek.

Supervise filming crews and interview setups in multiple regions.

Ensure footage quality meets technical and artistic standards.

Coordinate post-production planning with the editing team.

**4. Deliverables**

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| Deliverable | Deadline |
| Final youth camp concept notes & implementation plan | July 20 |
| Final documentary film script (ENG/RUS) | August 5 |
| Completed youth camps (2x) with participant reports | August 30 |
| Filming completed in all regions | August 30 |
| Media materials and filming logbook submitted | August 30 |

**5. Required Qualifications and Skills**

**Academic Qualifications**

Master’s degree in economics, development studies, environmental sciences, film-making, social sciences, or a related field.

**Professional Experience**

- Minimum of 10 years of relevant professional experience in project coordination, youth engagement, media production, or sustainable development.

- At least 3 years of work experience in Central Asia, preferably in multi-stakeholder or civil society-focused projects.

- Proven experience in designing and implementing youth training camps, educational field programs, or similar experiential learning activities.

- Demonstrated involvement in documentary film development, participatory video production, or storytelling for social and environmental impact.

- Experience working with civil society organisations, public authorities, and international stakeholders on awareness-raising, capacity building, or advocacy campaigns.

**Linguistic and Intercultural Competencies**

- Fluency in English and Russian is required.

- Knowledge of Uzbek or other languages is considered an asset

- Strong intercultural communication skills and the ability to work in diverse, multilingual environments.

**Additional Competencies**

- Excellent organisational and coordination skills, with the ability to manage logistics, timelines, and stakeholder relations across dispersed locations.

- Ability to integrate inclusive, gender-sensitive, and environmentally sustainable approaches into all phases of planning and implementation.

- Familiarity with EU project requirements, including communication, visibility, and reporting standards.

Deadline for applications: 31.05.2025

Please send your CV, Motivation letter and proposal (either daily fee or overall fee for the 45 days) to: info@uafma.org